

Camelot Area u3a

How to complete a paperless membership application

Although not strictly an on-line process, the following instructions allow you to complete a membership form on a PC, laptop, smartphone etc. without the need to print and post a copy.

- Download a '**Membership Application Form**' to your device via the link on the website.
- Locate the blank form from your download location on your PC, Laptop or other device.
- Open the form in a PDF reader.
- Complete all the relevant sections.
- Only tick the **Gift Aid** section if you are a UK taxpayer, and have read the Tax Statement
- Save the completed form to your device, then email a copy of the saved form to our Membership Secretary the following email address:-
membership.sec@camelotareau3a.org
- If you are paying by bank transfer, please include the date and reference of your payment in the email.

Important Note Regarding Gift Aid : -

If you are authorising us to claim gift aid and are paying by cheque or bank transfer

Payment for a single persons member : -

Payment must come from the individual members' own account. We cannot claim gift aid if someone else is paying for your membership.

Payment for more than one member: -

We are **only** permitted to make a claim on the account holders' membership fee. However, if the payments are made from a joint account, and both applicants are the named account holders, we are permitted to claim Gift Aid on **both** membership fees.